

— South Carolina —  
***SPRINGDALE***

**MINUTES**

Town Council Regular Meeting  
Tuesday, December 1, 2020 at 6:00 pm

The media and public were duly notified of the date, time, and place of this meeting. A quorum was present.

COUNCIL PRESENT: Mayor Michael Bishop, Mayor Pro Tem Juston Ricard, Councilmembers Fecas, Reeley, Wilkerson and Hook.

COUNCIL ABSENT: Councilmember Hallman.

STAFF PRESENT: Town Administrator Ashley Watkins, Municipal Clerk Leeann Eden, Chief of Police Andrew Richbourg, Attorney Sierra Carini, Public Works Supervisor Kevin White.

**I. Call to Order**

Mayor Bishop called the meeting to order at 6:00 PM. A quorum was present. Mayor Pro Tem Ricard provided the invocation. Mayor Bishop led the Pledge of Allegiance.

**II. Consent Agenda**

- A. Approval of Agenda.
- B. Approval of Minutes.
  - i. November 3<sup>rd</sup>, 2020 Regular Meeting

Council unanimously approved the agenda for the December 1, 2020 Regular Council Meeting and the minutes for the November 3, 2020 Regular Council Meeting.

**III. Employee Introduction**

- A. Employee of the Month, Police Department – PTL C. Wilhelm. Chief Richbourg presented PTL C. Wilhelm as Employee of the Month, citing his diligence and hard work. Chief Richbourg stated that PTL. C. Wilhelm held the most stats for traffic stops and 31 arrests for the month of November.

**IV. New Business**

- A. Consideration and Discussion of Ordinance **O-20-11; AN ORDINANCE AMENDING THE SPRINGDALE ZONING ORDINANCE CHAPTER 4: GENERAL REQUIREMENTS; SECTION 4.3.5 COMMERCIAL AND RECREATIONAL VEHICLES.** (1<sup>st</sup> Reading)  
Administrator Watkins stated that the Planning Commission voted unanimously to recommend the text amendment of the zoning ordinance to Town Council. Council, on motion of Councilmember Reeley, seconded by Councilmember Wilkerson, voted unanimously to approve the ordinance at its first reading.
- B. Consideration and Discussion of Ordinance **O-20-13; AN EMERGENCY ORDINANCE TO TEMPORARILY SUSPEND THE NORMAL OPERATING PROCEDURES OF SPRINGDALE TOWN COUNCIL MEETINGS AND PROVIDE FOR ELECTRONIC MEETINGS OF THE TOWN COUNCIL DURING THE COVID-19 PANDEMIC.** Council, on motion of Councilmember Wilkerson, seconded by Councilmember Hook voted unanimously to approve the ordinance at its first and final reading.

## **V. Reports**

- A. Town Council Report. Mayor Pro Tem Ricard discussed adding the Town logo to the container of the garbage trucks. Administrator Watkins stated that she would reach out to a local business the Town has previously worked with to inquire about cost. Councilmember Wilkerson stated that the Christmas lights look good and suggested canceling the Work Session scheduled for December 21<sup>st</sup>. Council agreed to cancel the Work Session unless something major comes up that needs to be discussed. Councilmember Hook complimented the Christmas decorations and briefly discussed traffic statistics with Chief Richbourg. Mayor Bishop and Councilmember Fecas covered topics discussed at the recent meeting of the Lexington County Municipal Association including stormwater.
- B. Police Chief Report. Chief Richbourg reviewed his report with Council, stating that there was only one major incident. He thanked his officers for their continued hard work. Chief Richbourg stated that two positions are open and he hopes to have them filled soon. He discussed issues with the speed trailer, stating that the computer has been sent to the manufacturer who will have to determine if it is worth repairing. Chief Richbourg concluded his report by stating the traffic cameras have been operating for approximately a week and have already been used twice.
- C. Public Works Report. Public Works Supervisor Kevin White reviewed his monthly report with Council, discussing ongoing projects in the park. He stated that the department is trying to stick to the project calendar. Mayor Bishop asked Supervisor White if he went to check a storm drain for a resident. Supervisor White stated that there was no standing water when he arrived but he did clear some pine straw and sand from the top of the drain. Mayor Bishop asked why some projects were put on hold. Supervisor White and Administrator Watkins stated that budget items of low importance have been put on hold for now just to monitor the budget and finances.
- D. Town Administrator Report. Mayor Bishop asked Administrator Watkins how Hospitality Tax revenues collected this year compares to last year. Administrator Watkins stated that the revenue is down significantly. Administrator Watkins discussed the Christmas Tree Lighting. She stated that the financial audit will begin on January 7<sup>th</sup>, 2021. Administrator Watkins stated that Lexington County Council's second stormwater meeting is coming up on December 8<sup>th</sup>. She stated the architectural drawings for the Jewelry Warehouse building should be ready on December 4<sup>th</sup>. She concluded by asking Mayor Bishop to check in with Memorial Design for an update on our newest Town sign.
- E. Attorney Report. No report.

## **VI. Public Comment**

No public comment was given.

## **VII. Adjourn**

Council, on motion of Mayor Pro Tem Ricard, seconded by Councilmember Reeley, voted unanimously to adjourn the meeting at 6:25 pm.

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Michael Bishop, Mayor

Attest:

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Leeann Eden, Municipal Clerk